

PS Crash Course

A Photoshop Class for Beginners

Workbook



Lesson 1

Creating a Document and Setting Up Your Workspace

Creating a Document

- Width & Height
- Resolution
- RGB vs. CMYK

Your Workspace

- Photoshop Presets
- Adding & Removing areas
- Customizing your workspace

Layers

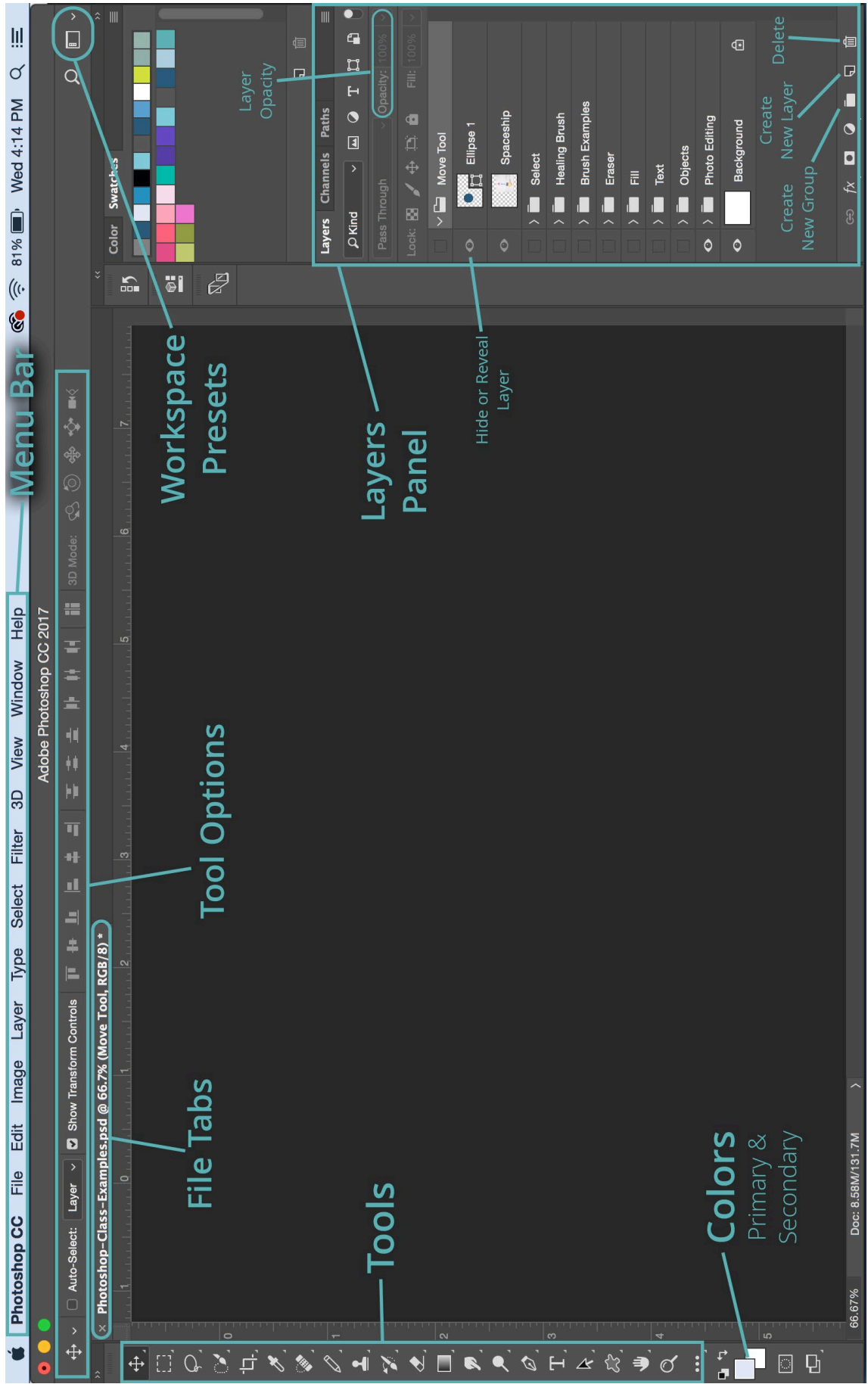
- Layers & Groups
- Hiding & Revealing
- Creating & Deleting
- Staying Organized
- Naming & Color Labels
- Right-click Options
- Opacity & other options

Keyboard Shortcuts

- Shift
- Alt
- Copy & Paste
- Undo
- See more in the Bonus PDF:
Photoshop Keybinding Cheat Sheet

Notes

Your Photoshop Workspace



Lesson 2

What Tools Do You Actually Need?

Tools



Move Tool

- Lets you grab, move, and resize parts of your file
- Think of it as your “hand” inside photoshop letting you adjust thing
- You’ll end up using A TON while working inside Photoshop



Marquee Tool

- Select parts of your image in chunks, either with a rectangular shape or ellipse shape
- Use it to crop your image (photograph editing), or to grab large portions of an image.



Lasso Tool

- Quickly select parts of your image
- Regular lasso will let you free-style select
- Magnetic lasso will let you select a little more precisely



Selection Tool

- Grab parts of your image based on the surrounding area
- Use it to select a very specific part of your image to either edit or cut it out

Notes

Tools



Magic Wand

- Tool that lets you select part of your image by color
- Use it to select a very specific part of your image to either edit or cut it out



Eye Dropper

- Grab the color from part of your image
- Match the color of part of your image, or see what color is used for something



Brush/Pencil

- Draw or paint in your file
- Use it when creating a digital illustration or need to color on an image
- Can be used for editing photos
- Using different brush types
- Brush options: Size, Hardness, Opacity, and Flow
- Pencil tool



Spot Healing Brush

- Smooth out and “heal” parts of your image
- Photo editing and tweaking
- Covered more in the Photo Editing section of class

Notes

Tools



Eraser

- Remove parts of an image or graphic
- Use it when you're trying to blend two images together
- Mode & Opacity



Bucket

- Fill in large parts of your image or graphic
- Create backgrounds or change the colors of solid pieces of your files



Blur/Sharpen/Smudge

- Alter your image by smoothing it out or smudging parts



Dodge/Burn/Sponge

- Used for photo editing and tweaking

Notes

Tools



Pen Tool

- Not covered much in this class
- Allows you to draw out shapes or selection by point



Text Tool

- Type and create wording
- Use it anytime you want to add text to a graphic
- Use the Character window



Objects

- Create different objects and shapes
- Use it to create shapes for a graphic
- Creating overlays or clipping masks
- Different shapes available
- Adjust the fill & stroke of an object



Zoom

- Zoom in or out on a file
- Click to zoom in, and hold down the alt key while clicking to zoom out
- Use the Z key to quickly select this tool

Notes

Lesson 3

Saving & Fonts

How to Save Files

- Saving as a PSD file
- JPEG vs. PNG
- Save as a PDF
- Save for Web option

How to Install Fonts

- fonts.google.com
- Choosing the fonts you want
- Download & install
- Restart Photoshop

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Notes

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Lesson 4

Basic Photo Editing

Editing Photos

- Brightness & Contrast
- Shadows & Highlights
- Color Balance
- Replace Color
- Sharpening a photo
- Spot Healing Tool

Other Effects

- Black & White
- Blurring a background
- Fun effects

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Notes

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Lesson 5

Advanced Techniques

Clipping Masks

- What a clipping mask is
- How to apply a clipping mask
- Text effects

GIFs

- 2 ways to make GIFs
- Creating a slideshow
- Using videos
- How to save

How to Create a Collage

- Using objects to set up the collage
- Bring in your photos
- Create a clipping mask
- Adding space between the photos

Digital Mockups & Smart Objects

- Creating the base object
- Converting the layer to a smart object
- Adding screenshots or images
- Applying effects to the smart object

Notes

Notes

To Do

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To Edit

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- _____

To Make

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Notes

Large empty rectangular area for taking notes.

Notes
